



ACADEMY of NEVADA BALLET THEATRE
ANBT

STUDENT HANDBOOK 2021-2022

Academy of Nevada Ballet Theatre
1651 Inner Circle
Las Vegas, NV 89134
702-243-2623
www.nevadaballet.org

WELCOME TO THE ACADEMY OF NEVADA BALLET THEATRE

About the Academy of Nevada Ballet Theatre

The Academy of Nevada Ballet Theatre (ANBT) is the official school of Nevada Ballet Theatre and the premier ballet and dance training center of Southern Nevada. Founded in 1979, the Academy is guided by a commitment to excellence, offering training in many forms of dance with classes for students 18 months of age through adult. The Academy is housed in a 36,000 square foot state-of-the-art facility, offering the highest standard of artistic education taught by distinguished and world-renowned instructors.

ANBT follows a structured sequence of training stages designed to increase technical skills, stamina and discipline in accordance with age and individual physical development. The fundamentals of dance training include: technique, coordination, muscle development, strength, body awareness, flexibility, musicality, and artistic expression. Inherent to dance training, corrections are essential; therefore, students are guided verbally and physically by instructors to ensure proper body alignment and body placement.

Dance education is an ongoing process that continues throughout a dancer's career; students whose lives lead to non-dance careers garner invaluable skills of discipline, dedication, poise and a life-long appreciation for the arts.

For further information on the Academy of Nevada Ballet Theatre, call (702) 243-2623 or visit www.nevadaballet.org.

Nevada Ballet Theatre

Beth Barbre
Executive Director & CEO

Roy Kaiser
Artistic Director

Academy of Nevada Ballet Theatre

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Photo by Kelly Cabrera

ACADEMY CALENDAR

July 12 & 13	Call for Online Early Registration
July 14	Online Registration Continues
July 26-August 6	Fall Prep Workshop Weeks
Monday, Aug. 9	Classes Begin
Monday, Sept. 6	Labor Day - No Classes
Friday, Oct. 29	Nevada Day (Regular Classes)
Thursday, Nov. 11	Veterans Day - No Classes
Friday & Saturday, Nov 12 & 13	Regular Classes
Monday-Sunday, Nov. 22-28	Thanksgiving Break - No Classes
Mon, Dec. 20-Sun, Jan. 2	Winter Break - No Classes
Monday, Jan. 3	Classes Resume
Monday, Jan. 17	Martin Luther King, Jr. Day Observed - No Classes
Monday, Feb. 21	Presidents' Day - No Classes
Monday-Sunday, April 11-17	Spring Break - No Classes
Saturday, May 28	Last Day of Classes

Spring Concert Information TBA

COMMUNICATION

The primary means of communication of Academy information to parents is via email. It is the parent's responsibility to make sure that the correct email address is in their online Jackrabbit account.

In the event that emails are not received or information is misplaced, all group emails and handouts are posted on the Academy blog for viewing at any time, at www.academyofnbt.blogspot.com.

In light of the enhanced health and safety procedures due to the Covid-19 pandemic, and due to the closure of the NBT lobby, parents are asked to call or email with comments or questions. Please call 702-243-2623, or email a staff member directly by using the email addresses on page 1.

THE NANCY HOUSSELS SCHOLARSHIP

Nevada Ballet Theatre awards its own special scholarship to one deserving student a year. The Nancy Houssels Scholarship, named after Nevada Ballet Theatre Co-Founder and Board Co-Chair Nancy Houssels, affords an Academy student the opportunity to further develop his or her talent and love of dance by covering a full season's tuition. Selection will occur in May and applies for the following school year.

SCHOLARSHIP REQUIREMENTS:

- Students of the Pre-Professional Ballet Program in levels A3-C2 who are nominated by their instructor will be considered. The scholarship recipient is then chosen by the School Director and faculty.
- Scholarship criteria include dedication, talent, merit, leadership, attendance, and personality.
- Students must be Ballet Majors to be eligible.
- Scholarship recipients must remain exclusive to Nevada Ballet Theatre and may not take dance classes or perform with any other organization or school.

EMERGENCY INFORMATION

Academy of Nevada Ballet Theatre staff will make every reasonable effort to immediately contact the parent or guardian in the case of illness or injury which might occur on any premises in which ANBT conducts classes, events, rehearsals or performances. However, in an emergency in which time is of the essence (possibility of broken bone or serious injury, bleeding, seizure, unable to breathe, or similar situations), Nevada Ballet Theatre staff will assess the illness or injury and determine the next step of care, which may include the transport or arrangement for the emergency services transport of the student to a medical doctor or hospital in case of illness or injury, and the student may receive such treatment as deemed medically necessary by a licensed physician. In the case of situations which are not believed to be of an emergency nature as stated above, students may be requested to stop participating in class, to rest, apply ice, or follow other reasonable first-aid procedures.

In case of a fire, all instructors will be responsible for following safety procedures with the students in their class. The meeting area for all occupants of the building is the parking lot next to Summerlin Library. Staff members will make a last check of the building to make sure everyone is out before exiting to join everyone at the meeting area.



Photo by Kelly Cabrera

PROGRAMS OFFERED

TRAINEE PROGRAM (Age 17-21)

The Professional Training Program is a bridge between the Academy and Professional Company. A specialized program for pre-professional dancers, it is designed to further develop technique, strength and artistry. Dancers are chosen through an audition process based on their potential to pursue a career in professional Ballet.

Under the direction of NBT Artistic Director Roy Kaiser, the curriculum includes technique, pointe, partnering, modern, and variations/repertoire. Participants will also receive instruction in Pilates, guidance in nutrition, resume skills, audition preparation and other topics relevant to the dance profession.

Upon completion of this program, dancers should be well prepared and will have the tools to be versatile and well-rounded professionals in an ever-changing dance world.



Photo by Virginia Trudeau

PRE-PROFESSIONAL BALLET PROGRAM (Age 8 to 18)

This program is a structured and progressive sequence designed to train the pre-professional ballet dancer from age 8 to 18. Instruction includes Ballet Technique, Pre-Pointe or Pointe, Repertoire and Variations, and Character. Students who choose to be Ballet Majors are also required to take classes from the Pre-Professional Dance Program to enhance their training.

A weekly portion of students' training includes Classical Mime, Ballet History, and Ballet Music.



Photo by Michael Taft

PRE-PROFESSIONAL DANCE PROGRAM (Age 3 to 18)

This program offers classes in Contemporary, Modern, Improvisation, Jazz, Acro, Hip-Hop, and Tap.

This program includes the award-winning ANBT Competition team that competes in multiple competitions throughout the year. At these competitions, team members attend workshops with famous choreographers and teachers and compete in many dance styles, such as Contemporary, Ballet, or Jazz.



Photo by Virginia Trudeau

CHILDREN'S PROGRAM (Age 18 months to 7)

This program offers classes for young children from 18 months to 7 years old. Classes offered are Me & Mum, First Steps, Music & Movement, and Pre-Ballet 1-3. Students advance to the next level depending on their progress and are eligible to move to the Pre-Professional Ballet Program or Pre-Professional Dance Program at age 8.



Photo by Virginia Trudeau

ATTENDANCE/SICK/INJURY/ LATE POLICY

- Students who attend class in person will be required to adhere to the newly established ANBT Health and Safety Policies and Procedures while in the ANBT building and studios.
- The Academy of Nevada Ballet Theatre follows the Clark County School District's calendar as closely as possible.
- In order for students to reap the most benefit, students must attend the full school year.
- If sick, students are asked to call the Academy and notify the instructor of the absence.
- If a student is injured, he/she is required to observe class.
- After any absence due to illness or injury, Academy of Nevada Ballet Theatre reserves the right to request a doctor's note statement indicating the illness or injury that prompted the absence and releasing the student to return to participation in class.
- Excessive unexcused absences could result in the risk of termination from classes and/or performances.
- Students are expected to be on time for their scheduled classes.
- If a student is up to 15 minutes late, the instructor will allow the student to join in. Students who arrive after their entry period at their assigned entrance must enter at the Late Door, which is on the North (Library) side of the building.
- If a student is more than 15 minutes late, the student will not be able to come to class that day, even if they have additional classes later that day.
- Students may not dance in a boot or brace without prior consent from the School Director. A doctor's note must be provided.
- If a student is unable to dance due to injury, the parent must notify the School Director before the next scheduled class.
- Absences due to a conflict with a student's academic school must be approved in advance by the School Director. Conflicts due to academic performances (such as band, choir, theatre, dance, etc) must be submitted in writing at the start of the school year, or as far in advance as possible. This enables ANBT to be notified of potential conflicts for additional students, and rehearsals or class schedules could be altered if necessary.
- Students who miss class or rehearsal due to an academic function must attend as much of the class or rehearsal as possible. For example, if a school function begins at 6pm, the student could still attend their ballet class from 4:00-5:15, or after the event they could return for evening classes if applicable.

VIRTUAL CLASS PROCEDURES/POLICIES

- In the unfortunate situation of a pandemic surge and if advised by the CDC, Southern Nevada Health District, or other Health Professionals, ANBT classes will keep the same schedule and go to virtual classes via Zoom. No refunds will be given.
- Students must wear their class uniform and follow all ANBT uniform requirements.
- Students must be in ballet slippers or the required dance shoes for each class.
- Students' cameras must be on so that the teacher can see you. If your computer does not have this feature, please let us know when you register.
- Students must face the camera. Be sure the camera captures your whole body, not just from the waist up.
- Attendance will be taken at the start of each class. Be on time, or early.
- Be sure that the name on your Zoom window is the student's, not the parent's or a nickname.
- Parents are asked to be in the same room with the child while they take class, and to please avoid distractions.



Photo by Shannon Cangey

RULES AND REGULATIONS

- Students who attend class in person will be required to adhere to newly established ANBT Health and Safety Policies and Procedures while in the ANBT building and studios.
- Animals are not allowed in the building at any time with the exception of official assistance or service dogs. All assistance and service dogs must be in the control of their handler at all times and never left unattended.
- Nevada Ballet Theatre is not responsible for lost or stolen articles.
- For security reasons, propping open exterior doors is strictly forbidden.
- There is absolutely no smoking in the building.
- The Academy of Nevada Ballet Theatre is a zero tolerance campus. The use, sale or transport of drugs, alcohol or weapons is strictly prohibited, as is any physical, sexual or verbal harassment, or bullying of any kind. The presence or provocation of any of the above are grounds for immediate dismissal from the Academy, and may be punishable by Law. Any payments made will be forfeited. It is incumbent upon each student to alert the front desk staff immediately if they are aware of any of the above mentioned activity.
- Students must show respect for the Nevada Ballet Theatre facility at all times. Theft and/or vandalism are grounds for immediate dismissal.
- The Academy of Nevada Ballet Theatre is a private school and reserves the right to refuse service to anyone.
- The Academy agrees to provide suitable physical facilities and qualified instructors. Determination of the student's level, assignment of instructors and class schedules shall be at the discretion of the School Director. The Academy reserves the right to substitute Instructors and/or replace Instructors without prior notice, as well as cancel or reschedule a class as needed.
- The contents of the ANBT Student Handbook are subject to change.

LIABILITY POLICY

- The Academy of Nevada Ballet Theatre is not responsible for any personal injury sustained by the student in the building, on the building premises or performance venue. Any injuries or illness shall be promptly reported in writing to the student's instructor.
- The Academy of Nevada Ballet Theatre is not responsible for loss or theft of any personal property on its premises. Any valuables should be left at home. Keep all belongings in your bag and take them into your studio during class.
- Nevada Ballet Theatre is not responsible for students when they are outside the NBT building.

STUDENT ADVANCEMENT

- Each student is an individual who will progress at his or her own pace through the ballet levels and syllabus. It is important for parents and students to understand that, unlike academic schools, remaining in the same level from one year to the next is not an indication of failure but rather an aid in attaining the ultimate goal of progressing and mastering the technical standard of the different stages of the syllabus. Students are carefully evaluated.
- The Academy reserves the right to place any student in any level throughout the year. It is a disservice and potentially dangerous to expect a student to perform exercises for which they are not muscicularly strong enough or adequately prepared. At the same time students with exceptional awareness of the fundamentals and technical strength, will have the privilege to progress at his or her own optimal pace.

ETIQUETTE AND POLICY

For the Students

- Students are asked to refrain from running and playing in the lobby and hallways.
- Students are responsible for following all building entrance and exit procedures.
- Students must enter the building with their dance clothes under their street clothes. Changing clothes in the restroom is not allowed.
- Only two students are allowed in the restroom at one time.
- Snack wrappers and containers may not be put in ANBT trash cans and must be put in students' bags and taken back home.
- Cell phones must be turned off completely during all classes. Phones may not be charged in the studio during class.
- Students must be in proper class uniform for every class. Students who are not properly dressed will be asked to sit and observe the class. No jewelry is allowed while taking class or rehearsing.
- Chewing gum is not allowed in the building.
- Nail polish is not allowed.
- Prescription glasses may be worn in classes, rehearsals and performances on stage and at all times at NBT. Please note that Competition Team members must follow the glasses requirements for each competition they attend, and these regulations might differ from those of the Academy.
- Report all injuries or illnesses to the instructor or front desk. All health problems or injuries shall be kept confidential.
- The Academy halls are for students only and must be a QUIET environment.
- No student may wear their ballet shoes outdoors as it compromises the shoes and floor condition in the studios.
- Students and parents/guardians shall comply with all policies during the term of enrollment contract. Failure to read these policies does not exempt the student or parent from abiding by them.

UNIFORM REQUIREMENTS

- Capezio is the source for ANBT uniforms: 1043 S. Rampart Blvd, Las Vegas, NV 89145 (702) 938-1425.
- At the start of the school year, if items are backordered, students must inform the instructor and wear a simple leotard (preferably black) and tights for class until the correct uniform is shipped.
- Students (in-person and virtual) are required to wear Academy specific brands and styles of garments and articles. It is strongly advised that you purchase uniform pieces from the companies designated in the Academy of Nevada Ballet Theatre's Uniform Requirements. Items outside the specified uniform will not be allowed. Uniforms must be purchased by the start of the second week of class. The dress code will be strictly enforced. Students not in the required uniform may be asked to sit and observe class.
- Students are not allowed to wear their dance shoes outside the building.
- Pointe shoes must be professionally fitted. Do not purchase pointe shoes until they are required for your class. When purchasing pointe shoes, make sure they are returnable. Do not wear or alter them before your first class. All pointe shoes must be approved by the instructor.
- There are no uniform requirements for Professional Training Program students.

ETIQUETTE AND POLICY

For the Parents

- Parents are required to regularly check the Academy blog at www.AcademyofNBT.blogspot.com to make sure they have not missed any pertinent information. It is the parent's responsibility to stay informed regarding upcoming dates, deadlines, schedule changes, rules, and news.
- Due to the closure of the lobby as part of the ANBT Health and Safety Policies and Procedures, parents are not allowed in the building. We ask parents to call or email the contact info listed on the back page.
- The Academy is not responsible for students who leave the building without adult supervision.
- Questions or concerns that require a meeting with instructors or the School Director can be scheduled by contacting the front desk.
- Faculty and Staff Members are NOT to be contacted at home, by cell phone, or at any other type of personal phone number. Doing so may result in immediate termination of enrollment. Any tuition paid in advance will be forfeited.
- ANBT Faculty and Staff are prohibited from being connected via any type of social media with minor students of ANBT. Minor students should also refrain from attempting to contact ANBT Faculty and Staff via social media, making friend requests, or any other sort of social media contact request, and the guidance of parents in having students follow this policy is extremely important.
- The Academy reserves the right to publish photos and video of Academy students taken during classes, rehearsals and performances for publicity purposes.
- If your child is taking any medications please list them when you register. All health problems or injuries shall be kept confidential.
- Parent/Guardian will supply student the necessary uniform as specified by the Academy uniform requirements.
- Students must be dropped off and picked up at their assigned location each day. These locations will be posted on the Academy blog.
- Please be prompt. A late pick-up fee of \$1 per minute will be charged to your account. Excessive late pickups could result in the students' termination from the Academy. If any parent/guardian is running late for pick-up of student, please call the Academy at (702) 243-2623. Parents arriving late for pickup must pick their child up at the Late Door, on the North Side of the building.
- Students and parents/guardians shall comply with all policies during the term of enrollment contract. Failure to read these policies does not exempt you or the student from abiding by them. Academy reserves the right to terminate student enrollment if the student and/or parent does not comply with all Academy policies and rules in effect during the term of enrollment contract. Any payments made will be forfeited.

TERMINATION/WITHDRAWAL

- The enrollment contract may be terminated by the parent/guardian on behalf of the student, (or by the student if 18 years of age or older), with written notice, but only effective at the end of a tuition period (month) in which classes have been taken. NO ADJUSTMENTS OR CREDITS WILL BE MADE. If you wish to withdraw your child, please notify the front desk by email or by phone at (702) 243-2623.
- If a student withdraws and then wishes to return to class during the same school year, a re-enroll fee of \$55 will be required.
- The enrollment contract may be terminated by the Academy in the event student or parent/guardian fails to meet any of his/her obligations or comply with the Academy's rules and regulations. The Academy reserves the right to refuse service to anyone.

ACADEMY TUITION & PAYMENT POLICIES

- Registration begins by calling the front desk and is then completed online. Subsequent payments may be paid online or by phone.
- Registration fees are charged annually and are valid from the date of initial registration until the end of the following summer. Registration fees are non-refundable.
- All classes must be paid for in advance.
- Monthly tuition is due on the 25th of each month. Billing statements will not be mailed. Payments are considered late on the 2nd of each month. Late payments will incur a late fee of 10% of the account balance.
- There will be no pro-rating for missed classes unless a valid doctor's certificate is presented.
- Tuition payments must be made on time. Student may be denied access to class if the student account is not paid in full by the 1st of the month. Past due accounts will be assessed late fees and may be subject to collections. Missed classes cannot be made up, and there are no credits given for missed classes.
- No refunds or adjustments are made for missed classes due to family vacations, school functions, performances or classes which fall on a holiday. Make-up classes are not permitted.
- In the unfortunate situation of a pandemic surge and if advised by the CDC, Southern Nevada Health District, or other Health Professionals, ANBT classes will keep the same schedule and go to virtual classes via Zoom. No refunds will be given.
- No refunds or adjustments are made due to instructor substitution. All instructors and substitute instructors are highly qualified. Students may not skip a class because their regularly scheduled instructor is not there.
- ANBT is not responsible for the inability to access a Zoom class. Parents are responsible for making sure they have the link in advance and making sure their connection works. Refunds or credits will not be given for missed classes.
- ANBT is not responsible for connection or internet issues that may impede a student's ability to take a scheduled class.
- If ANBT is unable to provide a Zoom class due to technical issues, an alternate class or refund will be given, at the discretion of ANBT.



Photo by Shannon Cangey



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